# VERIFICATION OF PUBLICATIONS

# Guidelines to the Authors

1. Please prepare the list of your publications according to the format given below.
2. Name of Applicant: \_

Post Applied For: Department:

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S# | Name of Authors | Complete Name of Journal & Address | ISSN (Print) (Mandatory) | Is this Journal National or International? | Title of the Publication | Vol., Issue No./Page  Nos. | Exact Date of Publication | Journal Category Claimed  (W, X, Y) |
| 01. |  |  |  |  |  |  |  |  |
| 02. |  |  |  |  |  |  |  |  |

1. The publications should be arranged in chronological order (from oldest to the latest).
2. ISSN (Print) Number of the Journal must be mentioned.
3. A copy of the first page of each published paper should be attached as a proof. The proofs should be arranged in the same order/sequence as provided in the list of publications.
4. While preparing the list of publications, please include only those publications which are acceptable for type of appointment/promotion you have applied for. All non- acceptable publications should be removed from the list. Followings are the HEC guidelines regarding acceptance of publications.
   1. In case of TTS appointments/promotions:
      * In Science disciplines, publications only in W category journals (JCR) are acceptable.
      * In Social Sciences, publications in W, X and Y category journals are acceptable.
   2. In case of BPS appointments:

Publications in W, X and Y category journals are acceptable.

1. The publications list should be sent to [dirqec@aup.edu.pk](mailto:dirqec@aup.edu.pk)
2. Hard copy of the list of publications along with first page of each published paper should be provided to the Directorate of Quality Assurance for verification.
3. For any false claim or fraudulent act, the concerned candidate will be held responsible.

Director Quality Assurance