DIRECTORATE OF QUALITY ASSURANCE

THE UNIVERSITY OF AGRICULTURE

PESHAWAR

**ANNUAL ACTIVITY CALENDER (2023-24) OF DQA, UAP**

|  |  |  |
| --- | --- | --- |
| **S.#** | **Major Activities** | **Tentative dates** |
| 1. | Collection, compilation and submission of data for HEC National Universities Ranking-2023 | Aug to Nov, 2023 |
|  | Accreditation of the Departments of Food Science & Technology, Human Nutrition and Plant Protection by the NAEAC | Dec 2023 to Jan 2024 |
|  | Evaluation and compilation of teacher and course evaluation of Fall semester 2023 | Jan 29-30, 2024 |
|  | Collection/compilation of University Portfolio Report (University wide data) for IPE | Jan 15-25, 2024 |
| **Self-Institutional Performance Evaluation (IPE)** |
|  | ***Day-1:*** Internal meeting for verification of evidences/Meetings with administrative heads and Chairpersons/Directors of Departments/Institutes | Jan 30-31, 2024 |
| ***Day-2:**** Meetings with groups of Professors, Associate Professors, Assistant Professors, Lecturers & students
* Visit to various facilities/infrastructure of the University
 |
|  | Compilation of Self IPE Report |
|  | Compilation of Implementation plan, Corrective action and Execution plan of IPE Report 2022-23 |
| **Trainings** |
|  | Training-1 for Chairpersons/Directors/Focal Persons  | February 1, 2024 |
|  | Training-2 for Chairpersons/Directors/Focal Persons | February 15, 2024 |
|  | **Postgraduate Program Review** |
|  | 1. Faculty of Crop Production Sciences
 | February 20-21, 2024 |
| 1. Faculty of Crop Protection Sciences
 | February 22, 2024 |
| 1. Faculty of Rural Social Sciences
 | February 26-27, 2024 |
| 1. Faculty of Animal Husbandry & Vet. Sciences
 | February 28, 2024 |
| 1. Faculty of Nutrition Sciences
 | February 29, 2024 |
| 1. Faculty of Management & Computer Sciences
 | March 4, 2024 |
|  | Compilation of Postgraduate Program Review Report | March 5-6, 2024  |

|  |  |  |
| --- | --- | --- |
|  | Implementation plan of postgraduate degree programs report | March 7-8, 2024 |
|  | Compilation of Yearly Progress Report (YPR) | April 17-24, 2024 |
|  | Scrutiny of YPR by the Director Quality Assurance | April 25-26, 2024 |
|  | Evaluation and compilation of teacher and course evaluation of Spring Semester 2024 | May 15-16, 2024 |
|  | Preparation of Self-Assessment Reports of various Departments | May-June, 2024 |
|  | Submission of YPR 2023-24 to HEC | June 25, 2024 |
| **Other Routine Tasks under QA** |
|  | Verification of Research publications for the award of PhD degrees | Regular basis |
|  | Verification of the thesis/dissertations through Turnitin software of all postgraduate students | Regular basis |
|  | Apply for International Rankings | Need basis |
|  | Collection and compilation of statistical Data for HEC and HED | Need basis |
|  | Process of NOC for launching of new postgraduate degree programs  | Need basis |
|  | Verification of research publications for faculty appointment/promotion | Need basis |
|  | Conducting various self-assessment surveys  | Need basis |
|  | Participation of DQA staff at national and international level events | As per invitation  |
|  | Contribution of DQA staff at national and international level events | As per invitation  |

Above is the proposed annual activity calendar, submitted for the consideration and approval of **worthy Vice Chancellor** UAP please.

**Dr. Khuram Nawaz Sadozai**

 Director Quality Assurance

**Honorable Vice Chancellor, UAP, please**